

The Mid-Ohio Educational Service Center Board of Governors met for the Regular Meeting on November 15, 2017 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Dixon called the November meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater,  
Mr. Theaker

Absent: Mr. Swigart

3. Pledge of Allegiance

4. Recognition of Guest(s)

5. Approval of Minutes

The President will call for corrections and a motion to approve:

Motion by Mr. Prater, seconded by Mr. Geissman to approve the October 18, 2017 Regular Meeting minutes.

Vote: Six yeas

Absent: Mr. Swigart

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Theaker, seconded by Mr. Prater to adopt the agenda.

Vote: Six yeas

Absent: Mr. Swigart

7. Reports

A. Board Members

B. Superintendent

1. All Boards Program
2. High Performing ESC Status
3. Community School Sponsorship Update
4. Business Advisory Council
5. January Organizational Meeting materials

8. Financial Report

A. October 2017 Financial Report

Motion by Mr. Prater, seconded by Mrs. Prater to approve the Financial Report.

Vote: Six yeas

Absent: Mr. Swigart

## SUPERINTENDENT RECOMMENDATIONS

### 9. Operational Action

#### A. Agreement for Service - Crawford County Education Economic Development Partnership (dba Crawford County Partnership)

That the Board approve the agreement for service between Crawford County Education Economic Development Partnership and Mid-Ohio ESC to cover mentoring costs for Robin Showers effective August 1, 2017 through November 30, 2017.

#### B. Agreement for Service - GOAL Digital Academy

That the Board approve the agreement for service between GOAL Digital Academy and Mid-Ohio ESC to provide a Year Three Resident Educator mentor and to provide overall Resident Educator program coordination during the 2017-18 school year.

#### C. Amended Lease Agreement - Richland County Children's Auxiliary

That the Board approve the amended agreement for service between Richland County Children's Auxiliary and Mid-Ohio ESC for corrected square footage from 3,984 to 4,341 thus making monthly rent to amend from \$2,157 to \$2,353 and the yearly rate to amend from \$25,896 to \$28,236.

#### D. Purchased Service Agreement

That the Board approve the following purchased service agreement:

- 1) CasasLWP, LLC - \$6,500 all inclusive - to present as keynote/breakout speaker at the Administrative Conference on August 2, 2018.

#### E. Job Descriptions

That the Board approve the following revised job descriptions:

Intervention Specialist Teacher  
Intervention Specialist - Abraxas/FIRST  
Maintenance Worker  
Parent Mentor  
Teacher - Abraxas  
Teacher - FIRST

Operational Action (Con't)

F. Review of Board Policies

It is recommended that the Board review the following policies:

<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Classified Staff</u>		
Employment of Substitute Educational Aides	4120.05	New
<u>Students</u>		
Personal Communication Devices	5136	Revised
Attendance	5200	Revised
Use of Medications	5330	Revised
Drug Prevention	5530	New
<u>Finances</u>		
Amenities for participants at Meetings and/or Other Occasions	6233	Revised
Purchases	6320	Revised
Procurement - Federal Grants/Funds	6325	Revised
Recognition	6680	Revised
<u>Property</u>		
Disposition of Real Property/Personal Property	7300	Revised
Student Technology Acceptable Use and Safety	7540.03	Revised
Staff Technology Acceptable Use and Safety	7540.04	Revised
Educational Service Center-Issued Staff Email Account	7540.05	New
<u>Relations</u>		
Center-Business Advisory Council	9141	New

G. Updated Substitute Teacher List 2017-18 (available for review at meeting)

That the Board approve the updated substitute teacher list for the 2017-18 school year.

Motion by Mr. Prater, seconded by Mrs. Plotts to approve the Operational Items.

Vote: Six yeas

Absent: Mr. Swigart

10. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2017-2018 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Limited Teaching</u>			
Claire Brooks	Special Education Assessment Coordinator	1 year	128 days pro-rated
<u>Limited Non-Teaching</u>			
Jennifer Jacobsen	Psychologist Assistant	1 year	142 days pro-rated

B. Supplemental Contract

That the Board approve the following supplemental contract:

- 1) Mary Craig - \$500 per mentee - to provide Resident Educator Mentoring Services for the Tomorrow Center for the 2017-2018 school year.
- 2) Robin Showers - \$25/hour - to administer and coordinate the Crawford County Mentoring Program effective August 1, 2017 through November 30, 2017 paid by Crawford County Education Economic Development Partnership. (dba - Crawford County Partnership)

C. Amended Contract

That the Board approve the following amended contract:

- 1) Kelly Roudabush-Patel - School Psychologist - amend from 204 days to 147 days for the 2017-18 contract year.

D. Family Medical Leave Act

- 1) Administrative Assistant - requesting Family Medical Leave effective November 14, 2017, and not to exceed 12 weeks.
- 2) Teacher - Tomorrow Center - requesting Family Medical Leave effective November 6, 2017 and not to exceed 12 weeks.

Motion by Mr. Prater, seconded by Mrs. Prater to approve the Personnel Items.

Vote: Six yeas

Absent: Mr. Swigart

11. Adjournment

Motion by Mr. Prater, seconded by Mr. Geissman to adjourn the Regular Board Meeting.

Time: 12:45 p.m.

Vote: Six yeas

Absent: Mr. Swigart7955